**应聘人员基本信息登记表**

应聘填表日期： 年 月 日

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **姓名** |  | | | **性别** | | | |  | **民族** | |  | **婚否** |  | |  | | |
| **出生年月** |  | | | **籍贯** | | | |  | | | | **政治面貌** |  | |
| **健康状况** |  | | | **身高** | | | |  | | | | **体重** |  | |
| **身份证/护照号码** |  | | | | | | | | | | | **应聘岗位** |  | |
| **毕业学校、学历、专业** |  | | | | | | | | | | | **毕业时间** |  | |
| **掌握外语语种** |  | | | **听说能力** | | | |  | | | | **阅读能力** |  | |
| **现职业与职务** |  | | | | | | | | | | | **与公司关系：在职/离职** | |  | | | |
| **现单位名称** |  | | | | | | | | | | | **单位简介** | **行业： 性质： 规模：** | | | | |
| **现年总收入** | **万元** | | **实际月收入** | | | | **元** | | | **其他**  **收入** | |  | **期望收入** | | | **万元/年** | |
| **本人主要特长、性格特点（尽量准确填写）** |  | | | | | | | | | | | | | | | | |
| **曾受各类职业培训** |  | | | | | | | | | | | | | | | | |
| **对本公司了解程度** |  | | | | | | | | | | | **了解方式** | **□网上 □报刊 □电视 □其他** | | | | |
| **现居住地地址** |  | | | | | | | | | | | **户口所在地** |  | | | | |
| **电话** |  | | | | | | | | | | | **邮箱/微信** |  | | | | |
| **家庭主要成员** | **姓名** | **家庭关系** | | | | **工作（学习单位）** | | | | | | | **备注** | | | | |
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| **个人主要**  **工作经历** | **起止时间** | | | | **工作单位** | | | | | | **工作岗位** | | **工作职责** | | | | **联系人** |
|  | | | | | | | | | | | | | | | | |
| **应聘者声明** | **本人已自愿、诚实填写以上内容，如有不实，愿意承担相关责任。**  **应聘者签字： 日期：** | | | | | | | | | | | | | | | | |